

Friday, April 1, 2022

San Diego, CA

Dear Hiring Manager,

I am currently in the process of applying to New Grad programs in San Diego area hospitals. In July 2022 I will complete my Bachelor's of Science in Nursing at Azusa Pacific University, where I am enrolled in the Entry Level Master's program. I believe I am ideally suited to be hired as a new grad nurse in critical care due to my nursing education at APU and my experience in healthcare as a Certified Nursing Assistant (CNA).

During my time at APU I was able to make the most of the learning opportunities at various hospitals and clinical rotations. I have observed and practiced nursing skills in the ED, ICU, L&D, and PCU. In one instance, I worked with a nurse at SCVC 3B who had a patient in need of an NG tube. I walked through the procedure ahead of time with my clinical instructor and nursing preceptor, and was able to perform the skill successfully under my preceptor's supervision. Although the patient was very resistant to the procedure, I was able to practice using empathy, active listening, and humor to make the patient as comfortable as possible through an unpleasant but necessary experience.

I worked as a CNA from 2020-2021 at Scripps Green Hospital in a surgical acute unit. At Scripps, I was a member of an interdisciplinary team that focused on improving patient outcomes. I love the challenge of working in acute care - being active and engaged throughout my shift, organizing tasks and managing my time effectively, and working closely with patients. As a CNA I made it my mission to ensure my patients were cared for so that I was able to assist other CNAs and RNs on my floor. Teamwork is one of the most important skills in nursing—we must know when to ask for help, and when we are able to offer assistance.

I value continuing education and commitment to patients, and I would love the opportunity to work within your organization. My resume is enclosed below. Thank you for your consideration. If you have any questions I can be reached at 858-342-4601.

Sincerely,

*Sarah Kaiser*

Sarah Kaiser